



NAPSA AFFILIATE MEMBERSHIP FORM

Affiliation Membership with NAPSA has just become easier! Please complete the form below and submit it to NAPSA at PO Box 67200, Rochester, NY 14617 along with your list of current members, officers, and the completed information on your primary contact. You may enclose a check for \$150 with the membership materials or you can pay now through PayPal with a credit card. If you chose to pay through PayPal, you will still need to submit the requested materials with this completed form. Thanks!

Name of the Affiliate Association:

Primary Contact for the Association:

Name:

Title:

Organization:

Address 1:

Address 2:

City:

State:

Zip Code:

Telephone:

Email address:

Website Address:

Please submit a list of current members, Officers, and payment to:

NAPSA

PO Box 67200

Rochester, NY 14617

If you have any questions, please call NAPSA's toll free line at 877-855-7438 or write execdirector@napsa.org. Thank you for your interest in affiliation with NAPSA.

NATIONAL ASSOCIATION OF PRETRIAL SERVICES AGENCIES

TERMS OF AFFILIATION

APPLICATION

The undersigned organization in the state of _____ hereby applies for affiliation with the National Association of Pretrial Services Agencies (NAPSA) and agrees as a condition of acceptance to the Statement of Principles and basic Terms of Affiliation set forth below. The applicant pledges that as a condition of becoming and/or maintaining its name and organizational benefits, it will adhere to the following concepts, requirements and standards:

PURPOSE

NAPSA is the national professional association for the Pretrial Release and Diversion fields. Incorporated in 1973 in the District of Columbia as a not-for-profit corporation, the goals of the Association are expressed succinctly in Article II of the Articles of Incorporation:

- “to serve as a national forum for ideas and issues in the area of pretrial services;
- “to promote the establishment of agencies to provide such services;
- “to encourage responsibility among its members;
- “to promote research and development in the field;
- “to increase professional competence through the development of professional standards and education.”

AFFILIATES

Characteristics of NAPSA operations and functions are the activities of professional staffed affiliates, working in state/regional communities in close relationship with the National Association of Pretrial Services Agencies (NAPSA). Because the achievement of NAPSA objectives regionally depends upon the quality of leadership available in each state/regional community and because that quality is highest where self-initiative is most encouraged, a degree of autonomy must be maintained in the conduct of state/regional affairs. The effectiveness of this autonomy is enhanced by the requirement for close national/regional collaboration and strict adherence to the standards established for the NAPSA movement as a whole.

LEADERSHIP

The predominant influence in NAPSA effectiveness is found in the depth and quality of its community support. This support must be representative of the total community racially, professionally, economically, politically and socially. A similar pattern must be applied to the leadership comprising state boards and communities.

IN ORDER TO REALIZE THE ABOVE STATED OBJECTIVES, AND IN ORDER TO HAVE A COHESIVE AND EFFECTIVE NATIONAL PROGRAM, THE NATIONAL ASSOCIATION OF PRETRIAL SERVICES AGENCIES, INC. AND EACH STATE/REGIONAL AFFILIATE SHALL ASSUME THE FOLLOWING RESPECTIVE MINIMUM RESPONSIBILITIES:

I. RESPONSIBILITIES OF THE NATIONAL ASSOCIATION

The minimum responsibilities of the National Association are as follows:

Section 1: Consultation and Guidance

The National Association will supply consultation and guidance for each of its state/regional affiliates for the purposes of helping them reach and maintain high standards of program planning and performance.

Section 2: Research, Evaluation and Demonstration Projects

The National Association may periodically conduct studies to determine community needs in the area of criminal justice. The National Association may periodically develop and distribute to affiliates research materials which are pertinent to effective programming. The National Association may periodically supply affiliates with guidance and assistance in their own research activities. {The National Association in cooperation with affiliates, may be responsible for the design and promotion of nationwide projects on various aspects of NAPSA programs and will seek the active participation of affiliates in such projects.}

Section 3: Public Relations

The National Association will provide information and education service which will utilize the various media, agency newsletters, exhibits, displays, conferences, and other means to interpret the NAPSA movement to the general public. The National Association will also provide suggestions and guidance to local affiliates in connection with their own public relations and interpretive activities.

II. RESPONSIBILITIES OF AFFILIATES

The minimum responsibilities of each affiliate are as follows:

Section 1: Name

Your affiliate shall be known as the _____ . It shall be required to carry this title on its letterhead and all official documents and may also carry the phrase "Affiliated with the National Association of Pretrial Services Agencies, Inc."

Section 2: Geographic Area

Each affiliate shall notify the National Association should it modify the geographic area it has been chartered to service. The National Association will act as a mediator should conflicts arise regarding service areas.

Section 3: Constitution and Bylaws

The constitution and bylaws of each affiliate shall not be in conflict with the constitution and bylaws of the National Association and so approved by the National Association. The constitution and bylaws must be submitted to the Affiliate board member at time of affiliation. The National Association reserves the right not to affiliate with any association whose constitution and bylaws are in conflict with the National Association.

Section 4: Principles of Operation

Each affiliate shall operate its program in keeping with the spirit, standards and objectives of the National movement as described in these Terms of Affiliation and related documents.

Section 5: Representation

Each affiliate shall keep the National Association fully informed as to its current officers and total membership. This information must be given to the Affiliate board member at the time of affiliation and no later than April 1st of each year. All affiliate members shall collectively elect a member of an affiliated state/regional association to the National Association's Board as a voting member for a two (2) year term. For purposes of establishing voting eligibility, an updated membership list shall be supplied to the Affiliate board member no later than August 1st of the year in which the Affiliate board member will be selected. Only those persons who are members of the affiliate as of August 1st will be eligible to vote for the Affiliate board member. The affiliate board member shall be elected in even-numbered years by plurality vote from members of state/regional affiliate organizations to the Board. The Affiliate board member must be a member in good standing (voting) in the National Association in order to hold office.

Section 6: Affiliation (Charter) Fee

Each new affiliate shall be required to pay a one-time affiliation fee of one-hundred and fifty dollars (\$150). This fee is due to the Affiliate board member on or before the annual Association Business meeting and will apply to the year in which it is received.

Section 7: Annual Chapter Dues

Each affiliate shall be required to pay annual dues in the amount of one-hundred dollars (\$100) to the National Association. Dues payments are to be made annually to the Affiliate board member on or before July 1, but, in no event later than September 30 of each calendar year. Any affiliate missing this renewal deadline will be subject to the re-affiliation process.

Section 8: Membership Dues

Individual membership dues shall be seventy-five dollars (\$75) for management and supervisors and fifty dollars (\$50) for line staff per year. Associate membership is thirty dollars (\$30) and the reduced Associate membership for affiliate members is twenty dollars (\$20) per year.

Section 9: Other Affiliations

Each affiliate shall notify the National Association of their affiliation with any other organization. The goals of these organizations shall be consistent with the goals of the National Association.

III. POLITICAL ACTIVITY

The National Association has a 501 (c) (3) tax exempt status which precludes it or any of its affiliates from making lobbying one of its primary functions. Any affiliate which chooses to lobby must do so within the following guidelines:

- Lobbying cannot consistently be the majority function of the association.
- The National Board must be kept apprised of all positions taken.

IV. EXCEPTIONS

Exceptions to any of the foregoing provisions may be made only through mutual written agreement between the National Association and the Affiliate.

V. DISAFFILIATION

Failure of any Affiliate to conform to any of the foregoing provisions may be grounds for suspension, disaffiliation or other appropriate action. In the event of disaffiliation, the right of the former Affiliate to use the phrase, National Association of Pretrial Services Agencies, as part of its name or in connection with its operations shall cease.

VI. LIABILITY

NAPSA shall not be liable for any debts or obligations incurred by the (Affiliate organization) _____. This affiliation agreement shall not be construed to establish NAPSA as a surety for the (Affiliate Organization) _____ or to create any other joint financial obligations. NAPSA shall assume no liability for judgments incurred by the (Affiliate organization) _____ in any court of competent jurisdiction.

